

Gravity Gymnastics



A GYMNASTICS & FITNESS SCHOOL FOR CHILDREN



Gravity Gymnastics is a fast growing gymnastics school for children, currently serving over 1,000 students. We enjoy a fast paced, family friendly work environment where we thrive on positive interaction with clients and new learning experiences.

If you enjoy being around children and love helping others, Gravity may be your next place of employment.

We are hiring a Customer Service Representative

Are you good at:

- Communicating with others in a friendly and effective manner.
- Resolving customer issues in a clear, calm, and diplomatic manner.
- Listening to others, understanding and showing empathy.
- Paying attention to detail and having strong organizational skills.
- Dealing with numbers and basic mathematical operations.
- Understanding basic use of computer (Words, Excel) and operating office equipment.

What is the schedule and compensation?

SCHEDULE: Part Time - Full Time positions available
- about 25 to 38 hours a week.

Monday through Friday: morning shift: 9:00 AM - 1:00 PM,
Afternoon shift 3:00 PM to 8:30 PM (certain days will have morning shifts, others, afternoon shifts)

Saturday: 9:00 AM to 4:00 PM (Saturday schedule varies)

COMPENSATION: to be determined based upon educational background and experience. (base salary between \$10.00 & \$13.00). Benefits apply to full time employees after trial period of 3 months.

Experience needed?

- High school or equivalent
 - Customer Service: 1 year
- Job Types: Full-time, Part-time

This position has 3 main components:

- Customer Service
- Sales
- Administration

Customer Service: responsible for answering and routing calls, greeting visitors, handling inquiries from prospective customers and clients.

Sales: responsible for closing sales, acquiring new accounts and cross selling.

Administration: responsible for entering data in computer system, preparing reports for management.

Are there any perks?

- Family oriented environment!
- On-the-job training.
- Paid Time Off (PTO)
- Health Care Insurance Contribution
- Dental Insurance Contribution
- Retirement - Simple IRA (3% match)



Gravity Gymnastics is conveniently located two minutes away from the Florida Turnpike and Red Rd., or five minutes from I-75 and Miramar Parkway.

Interested?

Please send your resume and cover letter to the email address provided.

954-450-7770 (Gym)

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www.gravitygymnastics.com